

Methodology

The outcomes of WPs 2 and 3 are based on a selection of recent key literature and two data sets collected in the first year of the IntUni project:

- A quantitative survey questionnaire distributed among all IntUni partners and combined with open text comments resulting from focus group interviews at partner institutions.
- A collection of critical incidents in the form of narratives produced in partner institutions.

The survey questionnaire was developed and piloted in November-December 2012, after which the final version was circulated to all partner institutions. At the same time the online survey questionnaire could also be accessed from the IntUni web site, and a few colleagues from outside the partnership filled it in (January-February 2013).

A total of 47 completed responses were received from higher education institutions in 28 different countries; Austria, Belgium, Bulgaria, China, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Hungary, Ireland, Italy, Latvia, Lithuania, Netherlands, Norway, Poland, Portugal, Romania, Slovenia, Spain, Sweden, Switzerland, Tunisia, Turkey and United Kingdom.

Most responses were the result of focus group meetings. Primarily there was one respondent per institution, but in some cases multiple responses (2-3) from different institutional representatives were submitted.

The focus groups consisted of people with a combination of job titles such as:

- Director of study or programme coordinator
- Lecturer (home lecturer/teacher)
- Lecturer (international lecturer/teacher)
- Language teacher
- Director, International office
- Staff, International office
- Director of language centre
- Director of special programmes for international students
- Head of department
- Representative of the students' union
- Home student
- International student
- Dean of Students /Student Ombudsman
- Others within HEI and Internationalisation

The first results of the survey were discussed at a meeting of the Work Package Leaders and the Management Committee (March 2013) after which draft synthesis reports were prepared.

These reports were presented and discussed at the second all-partner meeting (June 2013). At this time it was determined that the input to WP3 should be further substantiated. Therefore, in August-September 2013, partner representatives interviewed colleagues in their own HEIs, content lecturers teaching mixed

groups of local and international students, with a view to collecting narratives of critical incidents as well as possible solutions to problems identified.

At the same time (August-September 2013), the draft synthesis report was posted on the IntlUni website in a blog, inviting members of the IntlUni Outer Circle as well as other external stakeholders to comment on the draft results of WPs 2 and 3.

Comments on the blog as well as the narratives mentioned above have formed input to the final version of the synthesis reports for [WP2](#), [WP3](#) as well as the [Catalogue of challenges](#).